



Australian Government

**Department of Education, Employment
and Workplace Relations**

Funding Agreement

between the

COMMONWEALTH OF AUSTRALIA

as represented by the

Minister for Tertiary Education

and

The University of Melbourne

regarding funding

**under the Commonwealth Grant Scheme in respect of the 2012
grant year**

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Parties and Recitals

THIS AGREEMENT is made on the date on which it is executed by the Commonwealth of Australia

BETWEEN

THE COMMONWEALTH OF AUSTRALIA represented by the Minister for Tertiary Education ('the Commonwealth') [ABN 63 578 775 294]

AND

THE UNIVERSITY OF MELBOURNE, PARKVILLE VIC 3052 ('University')
[ABN 84 002 705 224]

WHEREAS:

- A. The University meets the requirement of sub-paragraph 30-1(1)(a)(i) of HESA.
- B. This funding agreement is made under sub-section 30-25(1) of HESA in respect of the 2012 Grant Year.
- C. Entering this agreement is a requirement under sub-paragraph 30-1(1)(a)(ii) of HESA for a Commonwealth Grant to be payable to the University under Part 2-2 of HESA.
- D. Subject to subsections 30-25(2A) and 30-25(2B) of HESA, this funding agreement specifies conditions to which the Commonwealth Grant is subject that are additional to the conditions that apply to the Commonwealth Grant under Division 36 of HESA.
- E. Under section 36-65 of HESA, the University must comply with this funding agreement.

NOW IT IS AGREED as follows:

PART A: Introduction

Commonwealth Grant Scheme funding amount and payment arrangements

1. The Commonwealth will pay to the University the Commonwealth Grant Scheme (CGS) funding amount for the 2012 Grant Year for the University, calculated in accordance with division 33 of HESA.
2. The Commonwealth will notify the University before the start of the 2012 Grant Year about the CGS advances in respect of amounts expected to be payable for:
 - 2.1. designated courses of study;
 - 2.2. non-designated courses of study;
 - 2.3. transitional loading; and
 - 2.4. medical student loading.
3. The Commonwealth will notify the University before the start of the 2012 Grant Year about the CGS amounts payable for:
 - 3.1. regional loading; and
 - 3.2. enabling loading.
4. CGS advances may be adjusted throughout the grant year based on information provided to the Commonwealth by the University.
5. CGS advances made in respect of the 2012 Grant Year will be reconciled with CGS funding payable to the University for the 2012 Grant Year. This reconciliation will occur in 2013 when actual 2012 student enrolment data is finalised.

Non-designated courses of study and the Government's attainment target

6. The University acknowledges that a key objective of the Commonwealth in providing funding for non-designated courses of study is to achieve the attainment target of 40 percent of the Australian population aged 25 to 34 years old having a bachelor level qualification or above by 2025.

Estimates of Commonwealth supported places

7. The University must provide accurate and timely estimates of Commonwealth supported places (EFTSL) for the current year and future years, as required by the Commonwealth.

PART B: Designated courses of study

Maximum basic grant amount for designated courses of study

8. In accordance with sub-paragraph 30-27(1)(a)(i) of HESA, the maximum basic grant amount for designated courses of study for 2012 is \$65,532,393.

Allocation of Commonwealth supported places for designated courses of study

9. The total number of Commonwealth supported places for designated courses of study allocated to the University for the 2012 Grant Year under sub-section 30-10(1)(a) for each Funding Cluster for the Grant Year covered by this agreement is shown below in Table 1.
 - 9.1. The parties acknowledge the introduction by the University of a new curriculum structure, the 'Melbourne Model' that commenced from 2008.
 - 9.2. The University's basic grant amount for the 2012 grant year under section 33-5 is not to exceed \$228,520,841. This amount is equal to the University's target CGS cluster funding in 2011 plus five per cent and indexation.
10. Any places allocated at the postgraduate level are for non-research Courses of Study and exclude any course subject to Ministerial determination under paragraph 36-15(2)(b) of HESA.
11. The amount of funding advanced to the University as an amount expected to become payable under HESA for the 2012 year will be calculated on the basis that the University delivers the total number of the Commonwealth supported places identified in Table 1 in the 2012 year. If the University is unable to deliver the places detailed in Table 1 it must notify the Commonwealth as soon as practical and not later than at the next update of estimates of Commonwealth supported places required by the Commonwealth under clause 7.
12. The University is not to transfer any allocation of Commonwealth supported places for designated courses of study between undergraduate and postgraduate courses.

Allocation of medical places

13. The total number of Commonwealth supported medical places allocated to the University for the 2012 Grant Year under sub-section 30-10(1)(a) of HESA for the Grant Year covered by this agreement is shown below in Table 2. This is the maximum number of Commonwealth supported medical places that the University may provide for the 2012 Grant Year.
14. The University must inform the Commonwealth before it makes any change to its course of study in medicine that is expected to affect the target number of domestic annual completions for that course. The target number of domestic annual completions for the University's course of study in medicine is 300. The Commonwealth recognises that the University's number of domestic annual completions will be below 300 in 2012, and that the University will first seek to achieve this target in 2015.

Table 2: Allocation of medical places

2012	1,020
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BMP Scheme and MRBS Scheme places

15. The total medical places include a number of BMP Scheme places and MRBS Scheme places.
 - 15.1. The University must allocate 25 per cent of all commencing Commonwealth supported medical places to BMP Scheme students for the calendar year. The number of BMP Scheme places may be averaged over a period of three consecutive calendar years to calculate the 25 per cent.
 - 15.2. The University must allocate from its total allocation of Commonwealth supported medical places a specified number of MRBS places for the calendar year. The Department of Health and Ageing shall notify the University of the specified number of medical places to be allocated to MRBS places. These places are separate from the BMP Scheme places and do not count towards the BMP Scheme 25 per cent requirement.
 - 15.3. The bonded places provided under the BMP Scheme and the MRBS Scheme must be used for BMP and MRBS students only. Non-bonded and fee paying places must not be used for bonded students.

Table 1: Allocation of Commonwealth supported places for designated courses of study

Cluster No.	Funding cluster	Total Number of undergraduate places for 2012 grant year (EFTSL) ¹	Total Number of undergraduate medical places for 2012 grant year (EFTSL)	Total Number of non-research postgraduate places for 2012 grant year (EFTSL) ²	Total Number of postgraduate medical places for 2012 grant year (EFTSL)	Total number of places for 2012 grant year
1	Law, accounting, administration, economics, commerce	2	0	528	0	530
2	Humanities	3	0	12	0	15
3	Mathematics, statistics, behavioural science, social studies computing, built environment, other health	25	0	986	0	1011
4	Education	0	0	1255	0	1255
5	Clinical psychology, allied health, foreign languages, visual and performing arts	212	0	308	0	520
6	Nursing	0	0	196	0	196
7	Engineering, science, surveying	4	0	554	0	558
8	Medicine, dentistry, veterinary science, agriculture	44	526	221	494	1285
	Total	291	526	4060	494	5370

NOTES:

1. Designated undergraduate places include places in associate degrees, advanced diplomas, diplomas, and enabling courses but not medical places.
2. Excludes medical places. See HESA paragraph 30-12(1)(a)
3. Calculation of the University's maximum basic grant amount for designated courses of study has been made using unrounded figures. However, only the rounded figures are displayed in Table 1.

PART C: Other conditions and requirements

Closure of courses

16. Before Closing a Course to which this clause applies, the University must consult the Commonwealth and obtain the Commonwealth's approval for the closure.
 - 16.1. In this clause, 'Course' means a Course of Study, or a major within a Course of Study.
 - 16.2. This clause applies to Courses at the undergraduate and postgraduate levels in which Commonwealth supported students have been enrolled in either of the 2 preceding years.
 - 16.3. This clause does not apply to a Course for which the University has had an intake for less than four consecutive academic years.
 - 16.4. This clause applies to Courses in the following categories:
 - 16.4.1. Courses that prepare students for entry to any occupation that is experiencing a National Skill Shortage;
 - 16.4.2. Courses, the closure of which, would be likely to create a National Skill Shortage in an occupation because the University is a sole or dominant provider of the national skill base for that occupation;
 - 16.4.3. specialised Courses directed at the regional economy, the closure of which would be likely to create serious detriment to the Skills Base of a Regional Economy; and
 - 16.4.4. Courses for a Nationally Strategic Language.
 - 16.5. In making a decision regarding a Course Closure, the Commonwealth will:
 - 16.5.1. seek to reach a mutually agreeable arrangement with the University regarding the Course Closure;
 - 16.5.2. have regard to student demand for the Course, the financial viability of the Course, the justification provided for a proposed Course Closure by the University and other relevant factors;
 - 16.5.3. assist the University to explore options to retain the Course, including through cooperation with another provider or the movement of Commonwealth supported places to another provider (where applicable); and
 - 16.5.4. not unreasonably withhold approval for a Course Closure so as to place an unreasonable financial burden on the University or place the University in a financially unviable position in regard to the University's overall financial status.
 - 16.6. For the purposes of clause 16.4.3, the skill shortage lists published by the Department of Education, Employment and Workplace Relations at State, Territory and National levels and the Department of Immigration and Citizenship's Skilled Occupation Lists must be taken into account in deciding if Closing a Course is likely to create serious detriment to the Skills Base of a Regional Economy.

New campuses and campus closures

17. The University must seek the Commonwealth's prior written approval if the University proposes to enrol Commonwealth supported students in a course of study that is, or is to be undertaken, primarily at an educational facility, other than one of the following university campuses:

Parkville
Burnley
Creswick
Dookie
Southbank

18. The University must seek the Commonwealth's prior written approval before closing a campus of the University at which students are or have been enrolled in Commonwealth supported places.

Clinical placements and practicums

19. The Commonwealth Grant Scheme contribution amounts for a place in a nursing and education funding cluster include amounts in recognition of the costs of nursing clinical placement and teaching practicum (\$1,160 and \$796 per EFTSL respectively in 2012). The University must use these amounts only for those purposes.
20. For a course that is accredited under section 49 of the National Law, the University must ensure that each student enrolled in a course has access to clinical placements in accordance with the approved accreditation standard for the profession.

Applicable law and jurisdiction

21. The laws of the Australian Capital Territory apply to the interpretation of this agreement.
22. The parties agree to submit to the non-exclusive jurisdiction of the courts of the Australian Capital Territory and any courts which have jurisdiction to hear appeals from any of these courts in respect to any dispute under this agreement.

Entire agreement, variation and severance

23. This agreement and *the Higher Education Support Act 2003* record the entire agreement between the parties in relation to its subject matter.
24. Except for action the Commonwealth is expressly authorised or required to take elsewhere in this agreement or HESA, no variation of this agreement is binding unless it is agreed in writing and signed by the parties.
25. If a court or tribunal says any provision of this agreement has no effect or interprets a provision to reduce an obligation or right, this does not invalidate, or restrict the operation of, any other provision.

Notices

26. A party giving notice under this agreement must do so in writing or by Electronic Communication:
- 26.1. if given by the University, marked for the attention of the Group Manager of the Higher Education Group of the Department of Education, Employment and Workplace Relations or other person as notified in writing by the Commonwealth to the University; or
- 26.2. if given by the Commonwealth, marked for the attention of the Vice-Chancellor of the University or other person as notified in writing by the University to the Commonwealth; and

hand delivered or sent by pre-paid post or Electronic Communication to the address specified in subclause 26.3 of this agreement.

26.3. Address for notices to the Commonwealth:

Group Manager
Higher Education Group
Location C50MA9
Department of Education, Employment and Workplace Relations
GPO Box 9880
Canberra ACT 2601
Email: cgs@deewr.gov.au

Address for notices to the University:

Vice-Chancellor
The University of Melbourne
MELBOURNE VIC 3010

27. A notice given under clause 26 is taken to be received:

27.1. if hand delivered, on delivery;

27.2. if sent by pre-paid post, 5 business days after the date of posting; or

27.3. if sent by Electronic Communication, at the time that would be the time of receipt under the Electronic Transactions Act 1999 if a notice was being given under a law of the Commonwealth.

Interpretation

28. In this agreement, unless the contrary intention appears:

'ABN' has the same meaning as it has in section 41 of the *A New Tax System (Australian Business Number) Act 1999*;

'BMP Scheme' means the Bonded Medical Places Scheme administered by the Commonwealth Department of Health and Ageing;

'Closing a Course' or **'Closure'** means the cessation of intake of students to a course by the University without its immediate replacement by a Course that leads to the same occupation or provides a similar specialised skill and includes any suspension of intake of students for more than one consecutive academic year;

'Commonwealth Grant' is the grant payable to the University under Part 2-2 of HESA;

'Course Completion' is the point at which an enrolled student satisfies the requirements for a particular qualification;

'Course of study' has the same meaning as set out in item 1 of Schedule 1 of HESA;

'Course of study in medicine' has the same meaning as set out in item 1 of Schedule 1 of HESA

'Designated course of study' has the same meaning as set out in item 1 of Schedule 1 of HESA;

'EFTSL' has the same meaning as set out in item 1 of Schedule 1 of HESA;

'Funding Clusters' has the same meaning as set out in item 1 of Schedule 1 of HESA;

'Grant Year' refers to the calendar year for which the University has entered into this funding agreement;

'HESA' means the *Higher Education Support Act 2003*, as amended;

'Maximum Basic Grant Amount' has the same meaning as set out in item 1 of Schedule 1 of HESA;

'Medical Place' means a place in a course of study in medicine;

'MRBS' means the Medical Rural Bonded Scholarships Scheme administered by the Commonwealth Department of Health and Ageing;

'National Law' means (a) for a state or territory other than Western Australia – the Health Practitioner Regulation National Law as set out in the Schedule to the *Health Practitioner Regulation National Law Act 2009 (Qld)* as it applies (with or without modification) as a law of the State or Territory; and (b) for Western Australia – the legislation enacted by the *Health Regulation National Law (WA) Act 2010* that corresponds to the Health Practitioner Regulation National Law;

'Nationally Strategic Language' means Arabic or Indonesian and any other language notified in writing by the Commonwealth;

'National Skill Shortage' refers to the skill shortage lists published by the Department of Education, Employment and Workplace Relations at State, Territory and National levels and the Department of Immigration and Citizenship's Skilled Occupation Lists;

'Non-designated courses of study' has the same meaning as set out in item 1 of Schedule 1 of HESA;

'Number of Commonwealth Supported Places' has the same meaning as set out in item 1 of Schedule 1 of HESA;

'Postgraduate Course of Study' has the same meaning as set out in item 1 of Schedule 1 of HESA;

'Skills Base of a Regional Economy' will differ on a case by case basis

'Undergraduate Course of Study' has the same meaning as set out in item 1 of Schedule 1 of HESA.

29. In this agreement, unless the contrary intention appears:

29.1. words in the singular include the plural and vice versa;

29.2. clause headings or words in bold format are inserted for convenience only, and have no effect in limiting or extending the language of provisions;



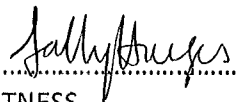
29.3. all references to dollars are to Australian dollars;

29.4. unless stated otherwise, a reference to legislation is to legislation of the Commonwealth, as amended from time to time;

29.5. an uncertainty or ambiguity in the meaning of a provision of this agreement will not be interpreted against a party just because that party prepared that provision; and

29.6. where a word or phrase is given a defined meaning, any other part of speech or grammatical form of that word or phrase has a corresponding meaning.

29.7. where a word or phrase is not specifically defined in this agreement and the word or phrase occurs in the Higher Education Support Act 2003, the word or phrase will have the same meaning as in that Act.

<p>SIGNED for and on behalf of</p> <p>THE COMMONWEALTH OF AUSTRALIA</p> <p>by David de Carvalho the Group Manager of the Higher Education Group of the Department of Education, Employment and Workplace Relations as delegate of the Minister for Tertiary Education.</p> <p></p> <p>Date <u>16.12.11</u></p>	<p>SIGNED for and on behalf of</p> <p>THE UNIVERSITY OF MELBOURNE</p> <p></p> <p>Signature</p> <p><u>Glyn Davis</u></p> <p>Full name (please print)</p> <p><u>Vice-Chancellor</u></p> <p>Position (Vice-Chancellor)</p>
<p>In the presence of:</p> <p></p> <p>WITNESS</p> <p><u>Dianne Dent, Policy Officer</u></p> <p>Full name and occupation or profession of witness (please print)</p>	<p>In the presence of:</p> <p></p> <p>WITNESS</p> <p><u>SALLY HAYES</u></p> <p><u>Executive Support Officer to the Vice-Chancellor</u></p> <p>Full name and occupation or profession of witness (please print)</p>