

# **AUSTRALIAN INDUSTRIAL RELATIONS COMMISSION/AUSTRALIAN INDUSTRIAL REGISTRY**

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# **AUSTRALIAN INDUSTRIAL RELATIONS COMMISSION/AUSTRALIAN INDUSTRIAL REGISTRY**

## Section 1: Agency overview and resources

### **1.1 STRATEGIC DIRECTION**

#### **Australian Industrial Relations Commission**

The principal function of the Australian Industrial Relations Commission (AIRC) is to give effect to the legislative framework for co-operative workplace relations which promote the economic prosperity and welfare of the people of Australia.

#### **Australian Industrial Registry**

The mission of the Australian Industrial Registry (AIR) is to facilitate the operation of the Australian workplace relations system. To carry out its mission, the Registry seeks to achieve the following goals:

- provide effective administrative support to the Australian Industrial Relations Commission to assist it to meet the objectives of the *Workplace Relations Act 1996*
- provide clients of the Australian Industrial Relations Commission/Australian Industrial Registry with efficient, effective and timely services that facilitate the objectives of the *Workplace Relations Act 1996*
- comply with a regulatory framework and requirements both in relation to the *Workplace Relations Act 1996* and the public service environment
- provide Parliament and the Australian public with a service that is accountable and performed impartially.

A major goal for the Registry in the year ahead will be to assist the Commission in its role relating to award modernisation. The Registry is establishing a specialist team whose aim is to provide research services to the Commission on award modernisation and to provide material to parties in drafting modern awards.

Another significant task for the Registry in the next two financial years is to prepare for the establishment of Fair Work Australia.

## 1.2 Agency resource statement

Table 1.1 shows the total resources from all origins. The table summarises how resources will be applied by outcome and by administered and departmental classification.

**Table 1.1: Agency Australian Industrial Relations Commission/Australian Industrial Registry resource statement – Budget estimates for 2008-09 as at Budget May 2008**

	Estimate of prior year amounts available in 2008-09 \$'000	+ Proposed at Budget 2008-09 \$'000	= Total Estimate 2008-09 \$'000	Estimated Appropriation Available 2007-08 \$'000
<b>Ordinary Annual Services</b>				
<b>Departmental outputs</b>				
Departmental outputs	25,433	55,258 <sup>1</sup>	80,691	53,683
s31 Relevant agency receipts <sup>2</sup>	0	936	936	743
<b>Total<sup>4</sup></b>	<b>25,433</b>	<b>56,194</b>	<b>81,627</b>	<b>54,426</b>
<b>Administered expenses</b>				
Outcome 1	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total ordinary annual services</b>	<b>A 25,433</b>	<b>56,194</b>	<b>81,627</b>	<b>54,426</b>
<b>Departmental non-operating</b>				
Equity injections	8,802	0	8,802	0
Previous years' outputs	0	0	0	0
<b>Total</b>	<b>8,802</b>	<b>0</b>	<b>8,802</b>	<b>0</b>
<b>Administered non-operating</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total other services</b>	<b>B 8,802</b>	<b>0</b>	<b>8,802</b>	<b>0</b>
<b>Total Available Annual Appropriations</b>	<b>34,235</b>	<b>56,194</b>	<b>90,429</b>	<b>54,426</b>
<b>Special Appropriations</b>				
<b>Special Appropriations limited by criteria/entitlement</b>				
Special Appropriation <i>Judges' Pension Act 1968</i>	0	3,518	3,518	3,268
<b>Special Appropriations limited by amount</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Special Appropriations</b>	<b>C 0</b>	<b>3,518</b>	<b>3,518</b>	<b>3,268</b>
<b>Total Appropriations excluding Special Accounts</b>	<b>34,235</b>	<b>59,712</b>	<b>93,947</b>	<b>57,694</b>

**Table 1.1: Australian Industrial Relations Commission/Australian Industrial Registry Resource Statement — Budget estimates for 2008-09 as at Budget May 2008 (cont)**

	Estimate of prior year amounts available in 2008-09 \$'000	+ Proposed at Budget 2008-09 \$'000	= Total Estimate 2008-09 \$'000	Estimated Appropriation Available 2007-08 \$'000
Special Accounts <sup>5</sup>	0	0	0	0
<b>Total Special Account</b> D	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total resourcing</b>	<b>34,235</b>	<b>59,712</b>	<b>93,947</b>	<b>57,694</b>
A+B+C+D Less appropriations drawn from annual or special appropriations above and credited to special accounts	0	0	0	0
<b>Total net resourcing for the agency</b>	<b>34,235</b>	<b>59,712</b>	<b>93,947</b>	<b>57,694</b>

1. Appropriation Bill (No.1) 2008-09.
2. s31 Relevant Agency receipts — estimate.
3. Estimated adjusted balance carried from previous year for Annual Appropriations.
4. The total available departmental operating appropriation (outputs) will not equal the total of all outputs in the Outcome Resource Statements as they budget for estimated appropriation attributable to outcomes and not the total available. For reconciliation see Table 3.1.1.
5. Estimated opening balance for special accounts. For further detail on special accounts see Table 3.1.3.

### Third Party Drawdowns from and on behalf of other agencies

	\$'000
Payments made on behalf of other agencies (Third Party drawing rights) (disclosed above)	3,518

## 1.3 BUDGET MEASURES

The Australian Industrial Relations Commission/Australian Industrial Registry does not have any new measures since the 2007-08 Additional Estimates. Measures appearing in Budget Paper 2 are those that were included in the Australian Industrial Relations Commission/Australian Industrial Registry's 2007-08 Portfolio Additional Estimates Statements.

## Section 2: Outcomes and planned performance

The Australian Government requires agencies to measure their intended and actual performance in terms of outcomes. Government outcomes are the results, impacts or consequences of actions by the Government on the Australian community. Agencies are required to identify the output groups which demonstrate their contribution to government outcomes over the coming year.

Each outcome is described below by output groups, specifying the performance indicators and targets used to assess and monitor the performance of the Australian Industrial Relations Commission/Australian Industrial Registry in achieving government outcomes.

### **2.1.1 Outcome 1: Co-operative workplace relations which promote the economic prosperity and welfare of the people of Australia**

#### **Outcome 1 Strategy**

The Australian Industrial Relations Commission/Australian Industrial Registry's stated outcome is "Co-operative workplace relations which promote the economic prosperity and welfare of the people of Australia".

The Australian Industrial Relations Commission/Australian Industrial Registry contributes to the achievement of co-operative workplace relations through:

- providing a mechanism for the voluntary settlement of disputes
- conciliation in relation to the termination or proposed termination of an employee's employment (arbitration where conciliation is unsuccessful)
- the creation of a comprehensive set of modern awards which provide a safety net of enforceable terms and conditions of employment for employees, are economically sustainable and promote flexible modern work practices in a form that is appropriate for a fair and productive workplace relations system which promotes collective enterprise bargaining.

Ensuring employer/employee organisations are representative and accountable to members, operating effectively, and democratically controlled through:

- determination of applications relating to registration, amalgamation, cancellation, changes in coverage and name, and rule alterations
- timely conduct of elections
- submission of, and, where necessary, pursuit and investigation into, statutory reporting requirements.

Enhancing public awareness and understanding of, and access to, the role, services and procedures of the Australian Industrial Relations Commission/Australian Industrial Registry.

**Outcome 1 Resource statement**

Table 2.1 provides additional detail of Budget appropriations and the total resourcing for Outcome 1.

**Table 2.1: Total resources for Outcome 1**

Outcome 1: Co-operative workplace relations which promote the economic prosperity and welfare of the people of Australia	2008-09 Total Estimate of available resources \$'000	2007-08 Estimated actual \$'000
<b>Output Group 1.1:</b>		
Special Appropriations:		
<i>Special Appropriation Act: Judges Pension Act 1968</i>	3,518	3,268
Departmental Outputs		
Departmental Outputs Appropriation	50,190	48,758
Revenues from other sources (s.31)	936	743
<b>Subtotal for Output Group 1.1</b>	<b>54,644</b>	<b>52,769</b>
<b>Output Group 1.2:</b>		
Departmental Outputs	4,258	4,138
<b>Subtotal for Output Group 1.2</b>	<b>4,258</b>	<b>4,138</b>
<b>Output Group 1.3:</b>		
Departmental Outputs	810	787
<b>Subtotal for Output Group 1.3</b>	<b>810</b>	<b>787</b>
<b>Total resources for Outcome 1</b>	<b>59,712</b>	<b>57,694</b>
	<b>2008-09</b>	2007-08
<b>Average staffing level (number)</b>	<b>212</b>	209

Note: Departmental Appropriation splits and totals, by outcome and output, are indicative estimates and may change in the course of the budget year as government priorities change.

**Contributions to Outcome 1**

<b>Output Group 1.1: Dispute resolution, awards, orders and decisions</b>	
Components of Output Group 1.1: <ul style="list-style-type: none"> <li>• Dispute resolution processing</li> <li>• Award modernisation processing</li> <li>• Termination of employment processing</li> <li>• Industrial action processing</li> </ul>	
Key Performance Indicators	2008-09 Target
Dispute resolution-related applications processed under Part 13 of the <i>Workplace Relations Act 1996</i>	Quality - Improve or maintain average time taken to list dispute for resolution Quantity – Number of dispute resolutions conducted
Modernisation of awards	Quality – Meet Commission requirements for processing award modernisation determinations Quantity – Number of modern awards made
Termination of employment application processing including application cost	Quality – Maintain or improve on time elapsed from lodgement of application to finalisation of conciliation Quantity – Number of termination of employment matters finalised
Industrial action-related processing including applications for industrial action orders, protected action ballots and suspension/ termination of bargaining periods	Quality – Improve or maintain average time taken to list applications for industrial action orders Quantity – Number of industrial action applications determined

*AIRC/AIR Budget Statements – Outcomes & performance*

<b>Output Group 1.2: Registered organisations, compliance checks and investigations</b>	
Components of Output Group 1.2: <ul style="list-style-type: none"> <li>• Application processing</li> <li>• Notices processing</li> <li>• Request processing</li> <li>• Compliance follow up action</li> </ul>	
Key Performance Indicators	2008-09 Target
Application processing, particularly applications for rule alterations and conduct of elections	Quality – Percentage finalised within 28 days Quantity – Number of organisations related applications finalised
Notices processing	Quality – Percentage finalised within 28 days Quantity – Number of organisations related applications finalised
Request processing	Quality – Percentage finalised within 28 days Quantity – Number of organisations related applications finalised
Compliance follow up action	Quality – Percentage of further contact required after first hastener Quantity – Number of hasteners issued in respect of statutory returns

*AIRC/AIR Budget Statements – Outcomes & performance*

<b>Output Group 1.3: Publication and information services</b>	
Components of Output Group 1.3: Publication of Commission documents <ul style="list-style-type: none"> <li>• Public liaison and awareness</li> <li>• Accountability to Parliament</li> </ul>	
Key Performance Indicators	2008-09 Target
Publication of Commission documents	Quality – Maintain or improve average time taken to update an award from making of a variation  Quantity – Number of amendments to the consolidated loose leaf awards
Public liaison and awareness	Quality – Percentage of clients surveyed who deem the service provided to be satisfactory  Quantity – Number of client contacts
Accountability to Parliament	Quality – Meeting of all dates for Parliamentary questions, reports and correspondence  Quantity – Number of questions, reports and correspondence finalised

## Section 3: Explanatory tables and budgeted financial statements

Section 3 presents budgeted financial statements which provide a comprehensive snapshot of agency finances for the budget year 2008-09. It explains how budget plans are incorporated into the financial statements and provides further details of movements in administered funds, special accounts and government Indigenous expenditure.

### 3.1 EXPLANATORY TABLES

#### 3.1.1 Reconciliation of total available appropriation and outcomes

The Agency Resource Statement (Table 1.1) details the total available appropriation available to an agency from all sources. For departmental operating appropriations (outputs) this includes carry-forward amounts as well as amounts appropriated at Budget. As agencies incur and are funded for future liabilities, generally depreciation and employee entitlements, the total amount of departmental operating appropriation available to an agency is unlikely to be fully utilised in the Budget year. The difference between the agency resource statement and the sum of all payments made at the departmental outputs level is the expected carry-forward amount of resources for the 2009-10 Budget year, including amounts related to meeting future obligations to maintain the agency's asset base and to meet employee entitlement liabilities.

**Table 3.1.1: Reconciliation of total available appropriation and outcomes**

	\$'000
<b>Total available departmental operating appropriation (outputs)</b>	81,627
Less estimated payments in 2008-09	56,384
<b>Estimated departmental outputs carried forward and available for 2009-10</b>	<b>25,243</b>

#### 3.1.2 Movement of administered funds between years

The Australian Industrial Registry has no movement of administered funds from 2007-08 to 2008-09. For this reason Table 3.1.2 is not presented.

### 3.1.3 Special Accounts

Special accounts provide a means to set aside and record amounts used for specified purposes. Special Accounts can be created by a Finance Minister's Determination under the *Financial Management and Accountability Act 1997* or under separate enabling legislation. Table 3.1.3 shows the expected additions (receipts) and reductions (payments) for each account used by the Australian Industrial Registry.

**Table 3.1.3: Estimates of Special Account cash flows and balances**

	Opening balance <b>2008-09</b> 2007-08	Receipts <b>2008-09</b> 2007-08	Payments <b>2008-09</b> 2007-08	Adjustments <b>2008-09</b> 2007-08	Closing balance <b>2008-09</b> 2007-08
Outcome	\$'000	\$'000	\$'000	\$'000	\$'000
Other Trust Monies Account (D)	0	0	0	0	0
Services for Other Government and Non- Agency Bodies (D)	1	0	0	0	0
<b>Total special accounts</b> <b>2008-09 Budget estimate</b>	0	0	0	0	0
Total special accounts 2007-08 estimate actual	0	12	12	0	0

(D) = Departmental

### 3.1.4 Australian Government Indigenous Expenditure

The Australian Industrial Registry has no Australian Government Indigenous Expenditure. For this reason Table 3.1.4 is not presented.

## **3.2 BUDGETED FINANCIAL STATEMENTS**

### **3.2.1 Differences in agency resourcing and financial statements**

This Australian Industrial Registry has nil differences to report.

### **3.2.2 Analysis of budgeted financial statements**

An analysis of the primary causes of movements in the financial statements from those published in the 2007-08 Portfolio Budget Statements (PBS) is provided below.

## **BUDGETED FINANCIAL STATEMENTS**

### **Departmental financial statements**

#### **Budgeted departmental income statement**

The Australian Industrial Registry is budgeting for a break-even result in 2008-09 and for the three forward years.

Total revenue and expenses are both estimated to be \$56.270 million in 2008-09.

#### **Budgeted departmental balance sheet**

The Australian Industrial Registry's budgeted net asset position is \$21.831 million and is expected to remain the same for the three forward years.

Total assets for 2008-09 are estimated to be \$41.201 million, comprising \$34.565 million in financial assets and \$6.636 million in non-financial assets.

Total liabilities for 2008-09 are estimated to be \$19.370 million, with the primary liabilities being accrued employee entitlements which total \$11.183 million and leasehold incentive of \$6.840 million.

#### **Budgeted departmental statement of cash flows**

The Australian Industrial Registry is budgeting for a nil change in the bank account in 2008-09 and for the three forward years.

The net difference for cash from operating activities, which is estimated to be \$1.010 million, will be used to fund the investment activities of the Registry.

#### **Departmental statement of changes in equity – summary of movement**

The Australian Industrial Registry is budgeting for nil movements in equity in 2008-09. Total equity for 2008-09 is estimated to be \$21.831 million which consists of accumulated results which totals \$12.824 million, asset revaluation reserve which totals \$0.205 million and contributed equity/capital which totals \$8.802 million.

## Administered financial statements

### Budgeted administered income statement

Estimated revenue from the collection of termination of employment lodgement fees is \$0.162m.

Estimated administered expenses for pension payments to former presidential members of the Australian Industrial Relations Commission or their spouses under the *Judges Pension Act 1968* drawn down from the Attorney-General's Department total \$3.518m.

### Budgeted administered balance sheet

There are no administered balance sheet items.

## 3.2.3 Budgeted financial statements tables

**Table 3.2.1: Budgeted departmental income statement  
(for the period ended 30 June)**

	Estimated Actual 2007-08 \$'000	<b>Budget estimate 2008-09 \$'000</b>	Forward estimate 2009-10 \$'000	Forward estimate 2010-11 \$'000	Forward estimate 2011-12 \$'000
<b>INCOME</b>					
<b>Revenue</b>					
Revenues from Government	53,683	<b>55,258</b>	55,843	57,488	58,515
Other Revenue	794	<b>987</b>	99	99	99
<b>Total revenue</b>	<b>54,477</b>	<b>56,245</b>	<b>55,942</b>	<b>57,587</b>	<b>58,614</b>
<b>Gains</b>					
Other	25	<b>25</b>	25	25	25
<b>Total gains</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>
<b>Total income</b>	<b>54,502</b>	<b>56,270</b>	<b>55,967</b>	<b>57,612</b>	<b>58,639</b>
<b>EXPENSE</b>					
Employees	27,666	<b>29,995</b>	30,481	31,714	32,330
Suppliers	25,826	<b>25,265</b>	24,476	24,888	25,299
Depreciation and amortisation	1,010	<b>1,010</b>	1,010	1,010	1,010
<b>Total expenses</b>	<b>54,502</b>	<b>56,270</b>	<b>55,967</b>	<b>57,612</b>	<b>58,639</b>
<b>Net surplus or (deficit) attributable to the Australian Government</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Prepared on Australian Accounting Standards basis.

*AIRC/AIR Budget Statements – Budgeted financial statements*

**Table 3.2.2: Budgeted departmental balance sheet (as at 30 June)**

	Estimated Actual 2007-08 \$'000	Budget estimate 2008-09 \$'000	Forward estimate 2009-10 \$'000	Forward estimate 2010-11 \$'000	Forward estimate 2011-12 \$'000
<b>ASSETS</b>					
<b>Financial assets</b>					
Cash	446	446	446	446	446
Receivables	34,212	34,119	34,061	33,780	34,790
<b>Total financial assets</b>	<b>34,658</b>	<b>34,565</b>	<b>34,507</b>	<b>34,226</b>	<b>35,236</b>
<b>Non-financial assets</b>					
Land and buildings	2,894	2,894	2,894	2,894	2,894
Infrastructure, plant and equipment	1,858	1,858	1,858	1,858	848
Intangibles	729	729	729	729	729
Other	1,145	1,155	1,169	1,182	1,182
<b>Total non-financial assets</b>	<b>6,626</b>	<b>6,636</b>	<b>6,650</b>	<b>6,663</b>	<b>5,653</b>
<b>Total assets</b>	<b>41,284</b>	<b>41,201</b>	<b>41,157</b>	<b>40,889</b>	<b>40,889</b>
<b>LIABILITIES</b>					
<b>Payables</b>					
Suppliers	1,335	1,347	1,363	1,378	1,378
<b>Total payables</b>	<b>1,335</b>	<b>1,347</b>	<b>1,363</b>	<b>1,378</b>	<b>1,378</b>
<b>Total interest bearing liabilities</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Provisions</b>					
Employees	10,833	11,183	11,568	11,730	11,730
Other	7,285	6,840	6,395	5,950	5,950
<b>Total provisions</b>	<b>18,118</b>	<b>18,023</b>	<b>17,963</b>	<b>17,680</b>	<b>17,680</b>
<b>Total liabilities</b>	<b>19,453</b>	<b>19,370</b>	<b>19,326</b>	<b>19,058</b>	<b>19,058</b>
<b>EQUITY*</b>					
<b>Parent entity interest</b>					
Contributed equity	8,802	8,802	8,802	8,802	8,802
Reserves	205	205	205	205	205
Retained surpluses or accumulated deficits	12,824	12,824	12,824	12,824	12,824
<b>Total parent entity interest</b>	<b>21,831</b>	<b>21,831</b>	<b>21,831</b>	<b>21,831</b>	<b>21,831</b>
<b>Total minority interest</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total equity</b>	<b>21,831</b>	<b>21,831</b>	<b>21,831</b>	<b>21,831</b>	<b>21,831</b>
<b>Current assets</b>	<b>35,803</b>	<b>35,720</b>	<b>35,676</b>	<b>35,408</b>	<b>36,418</b>
<b>Non-current assets</b>	<b>5,481</b>	<b>5,481</b>	<b>5,481</b>	<b>5,481</b>	<b>4,471</b>
<b>Current liabilities</b>	<b>12,168</b>	<b>12,530</b>	<b>12,931</b>	<b>13,108</b>	<b>13,108</b>
<b>Non-current liabilities</b>	<b>7,285</b>	<b>6,840</b>	<b>6,395</b>	<b>5,950</b>	<b>5,950</b>

Note: 'equity' is the residual interest in assets after deduction of liabilities.  
Prepared on Australian Accounting Standards basis.

**Table 3.2.3: Budgeted departmental statement of cash flows  
(for the period ended 30 June)**

	Estimated Actual 2007-08 \$'000	Budget estimate 2008-09 \$'000	Forward estimate 2009-10 \$'000	Forward estimate 2010-11 \$'000	Forward estimate 2011-12 \$'000
<b>OPERATING ACTIVITIES</b>					
<b>Cash received</b>					
Appropriations	53,683	55,258	55,483	57,488	58,515
Other	794	987	99	99	99
<b>Total cash received</b>	<b>54,477</b>	<b>56,245</b>	<b>55,582</b>	<b>57,587</b>	<b>58,614</b>
<b>Cash used</b>					
Employees	27,749	26,110	26,821	27,557	28,040
Suppliers	25,718	29,125	27,751	29,020	30,574
<b>Total cash used</b>	<b>53,467</b>	<b>55,235</b>	<b>54,572</b>	<b>56,577</b>	<b>58,614</b>
<b>Net cash from or (used by) operating activities</b>	<b>1,010</b>	<b>1,010</b>	<b>1,010</b>	<b>1,010</b>	<b>0</b>
<b>INVESTING ACTIVITIES</b>					
<b>Total cash received</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Cash used</b>					
Purchase of property, plant and equipment	789	789	789	789	0
Purchase of intangibles	221	221	221	221	0
<b>Total cash used</b>	<b>1,010</b>	<b>1,010</b>	<b>1,010</b>	<b>1,010</b>	<b>0</b>
<b>Net cash from or (used by) investing activities</b>	<b>(1,010)</b>	<b>(1,010)</b>	<b>(1,010)</b>	<b>(1,010)</b>	<b>0</b>
<b>FINANCING ACTIVITIES</b>					
<b>Total cash received</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total cash used</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net cash from or (used by) financing activities</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net increase or (decrease) in cash held</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Cash at the beginning of the reporting period	16	16	16	16	16
<b>Cash at the end of the reporting period</b>	<b>16</b>	<b>16</b>	<b>16</b>	<b>16</b>	<b>16</b>

Prepared on Australian Accounting Standards basis.

**Table 3.2.4: Departmental statement of changes in equity – summary of movement (Budget year 2008-09)**

	Accumulated results \$'000	Asset revaluation reserve \$'000	Other reserves \$'000	Contributed equity/ capital \$'000	Total equity \$'000
<b>Opening balance as at 1 July 2008</b>					
Balance carried forward from previous period	12,824	205	0	8,802	21,831
<b>Adjusted opening balance</b>	<b>12,824</b>	<b>205</b>	<b>0</b>	<b>8,802</b>	<b>21,831</b>
<b>Income and expense</b>					
Income and expenses recognised directly in equity:	0	0	0	0	0
<b>Sub-total income and expense</b>	<b>12,824</b>	<b>205</b>	<b>0</b>	<b>8,802</b>	<b>21,831</b>
<b>Total income and expenses recognised directly in equity</b>	<b>12,824</b>	<b>205</b>	<b>0</b>	<b>8,802</b>	<b>21,831</b>
<b>Transactions with owners</b>					
<i>Distributions to owners</i>	0	0	0	0	0
<i>Contribution by owners</i>	0	0	0	0	0
<b>Sub-total transactions with owners</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Transfers between equity components	0	0	0	0	0
<b>Closing balance as at 30 June 2009</b>	<b>12,824</b>	<b>205</b>	<b>0</b>	<b>8,802</b>	<b>21,831</b>

Prepared on Australian Accounting Standards basis.

**Table 3.2.5: Schedule of budgeted income and expenses administered on behalf of Government (for the period ended 30 June)**

	Estimated Actual 2007-08 \$'000	Budget estimate 2008-09 \$'000	Forward estimate 2009-10 \$'000	Forward estimate 2010-11 \$'000	Forward estimate 2011-12 \$'000
<b>INCOME ADMINISTERED ON BEHALF OF GOVERNMENT</b>					
Taxation	0	0	0	0	0
<b>Total taxation</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Non-taxation</b>					
Goods and services	0	0	0	0	0
Other sources of non-taxation revenues	162	162	162	162	0
<b>Total non-taxation</b>	<b>162</b>	<b>162</b>	<b>162</b>	<b>162</b>	<b>0</b>
<b>Total income administered on behalf of Government</b>	<b>162</b>	<b>162</b>	<b>162</b>	<b>162</b>	<b>0</b>
<b>EXPENSES ADMINISTERED ON BEHALF OF GOVERNMENT</b>					
Personal benefits	3,268	3,518	3,590	3,741	3,898
<b>Total expenses administered on behalf of Government</b>	<b>3,268</b>	<b>3,518</b>	<b>3,590</b>	<b>3,741</b>	<b>3,898</b>

**Table 3.2.6: Schedule of budgeted assets and liabilities administered on behalf of Government (as at 30 June)**

	\$'000	\$'000	\$'000	\$'000	\$'000
<b>ASSETS ADMINISTERED ON BEHALF OF GOVERNMENT</b>					
Financial assets	0	0	0	0	0
<b>Total financial assets</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Non-financial assets	0	0	0	0	0
<b>Total non-financial assets</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total assets administered on behalf of Government</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>LIABILITIES ADMINISTERED ON BEHALF OF GOVERNMENT</b>					
Interest bearing liabilities	0	0	0	0	0
<b>Total interest bearing liabilities</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Provisions	0	0	0	0	0
<b>Total provisions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Payables	0	0	0	0	0
<b>Total payables</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total liabilities administered on behalf of Government</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Table 3.2.7: Schedule of budgeted administered cash flows  
(for the period ended 30 June)**

	Estimated Actual 2007-08 \$'000	Budget estimate 2008-09 \$'000	Forward estimate 2009-10 \$'000	Forward estimate 2010-11 \$'000	Forward estimate 2011-12 \$'000
<b>OPERATING ACTIVITIES</b>					
<b>Cash received</b>					
Other taxes, fees and fines	162	162	162	162	0
<b>Total cash received</b>	<b>162</b>	<b>162</b>	<b>162</b>	<b>162</b>	<b>0</b>
<b>Cash used</b>					
Personal benefits	3,268	3,518	3,590	3,741	3,898
<b>Total cash used</b>	<b>3,268</b>	<b>3,518</b>	<b>3,590</b>	<b>3,741</b>	<b>3,898</b>
<b>Net cash from (or used by) operating activities</b>	<b>(3,106)</b>	<b>(3,356)</b>	<b>(3,428)</b>	<b>(3,579)</b>	<b>(3,898)</b>
<b>INVESTING ACTIVITIES</b>					
<b>Cash received</b>					
	0	0	0	0	0
<b>Total cash received</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Cash used</b>					
	0	0	0	0	0
<b>Total cash used</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net cash from investing activities</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FINANCING ACTIVITIES</b>					
<b>Cash received</b>					
	0	0	0	0	0
<b>Total cash received</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Cash used</b>					
	0	0	0	0	0
<b>Total cash used</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net cash from financing activities</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net increase or (decrease) in cash held</b>	<b>(3,106)</b>	<b>(3,356)</b>	<b>(3,428)</b>	<b>(3,579)</b>	<b>(3,898)</b>
Cash at beginning of reporting period	0	0	0	0	
Cash from Official Public Account for:					
-appropriations	3,268	3,518	3,590	3,741	3,898
-special accounts	0	0	0	0	0
Cash to Official Public Accountant for:					
-appropriations	(162)	(162)	(162)	(162)	(162)
-special accounts	0	0	0	0	0
<b>Cash at end of reporting period</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Prepared on Australian Accounting Standards basis.

### **3.2.4 Notes to the financial statements**

#### **Accounting Policy**

The budgeted financial statements have been prepared in accordance with the requirements of the Finance Minister's Orders issued by the Minister for Finance and Deregulation.

The statements have been prepared:

- on an accrual accounting basis
- in compliance with Australian Accounting Standards and Australian Equivalents to International Financial Reporting Standards (AEIFRS) and other authoritative pronouncements of the Australian Accounting Standards Board and the Consensus Views of the Urgent Issues Group.

#### **Departmental Revenue from Government**

Revenue from government represents the purchase of outputs from the Australian Industrial Registry by the Government. The changes reflected in the ordinary annual appropriations are a result of those new measures and variations that are explained in Section 1: Agency overview and resources, variations and measures.

#### **Departmental Revenue from Other Sources**

Revenue from the sale of goods and services is recognised upon the delivery of the goods or services to customers.

#### **Departmental Expenses – Employees**

This item represents payments made and net increases or decreases in entitlements owed to employees for their services provided in the financial year.

#### **Departmental Expenses – Suppliers**

This item represents payments to suppliers for goods and services.

#### **Departmental Expenses – Depreciation and Amortisation**

Property, plant and equipment assets are written-off to their estimated residual values over their estimated useful lives to the Australian Industrial Registry using, in all cases, the straight-line method of depreciation.

Property plant and equipment assets are depreciated over their useful lives between three and ten years. Leasehold improvements are amortised on a straight-line basis over the lesser of the estimated useful life of the improvements or the unexpired period of the lease.

Forward estimates of depreciation expense are made using forecasts of net capital acquisition requirements over the forward years.

**Departmental Assets – Financial Assets – Receivables**

Receivables represent amounts owing to the Australian Industrial Registry for goods and services it has provided to external parties and cash reserves held in the Official Public Account.

**Departmental Assets – Non-Financial Assets**

These items represent future economic benefits that the Australian Industrial Registry will consume in producing outputs. Apart from re-valued assets, the reported value represents the purchase price paid, less depreciation incurred to date in using that asset.

Land and Buildings, and Infrastructure, Plant and Equipment are initially brought to account at cost, except for purchases costing less than \$10,000 for leasehold improvements and \$1,000 for all other classes, which are expensed in the year of acquisition (other than where they form part of the group of similar items which are significant in total).

Computer software, disclosed in the Departmental Balance Sheet as Intangibles, are expensed in the year of acquisition except for purchases or internally developed software costing more than \$1,000 which are capitalised at cost.

The Australian Industrial Registry annually reassesses and adjusts the values of Land and Buildings (leasehold improvements), Infrastructure, Plant and Equipment.

**Departmental Liabilities – Provisions – Employees**

Provision has been made for the Australian Industrial Registry's liability for employee entitlements arising from services rendered by Australian Industrial Commission Members and Australian Industrial Registry employees to balance date. This liability encompasses unpaid wages and salaries, annual and long service leave and Judges' leave. No provision is made for sick leave.

The liability for leave expected to be settled within 12 months has been measured at the nominal amount.

Other employee entitlements payable later than one year have been estimated at the present value of the expected future cash outflows in relation to those entitlements. Attrition rates and pay rises through promotion and wage/salary agreements have been taken into account.

**Departmental Liabilities – Payables – Suppliers**

This item mainly comprises trade creditors and operating lease rentals.

**Administered Items**

Administered assets, liabilities, revenues and expenses are those items which are controlled by the Government and managed, or overseen, by the Australian Industrial Registry on behalf of the Government. The only administered items are revenue from the collection of termination of employment lodgement fees and the payment of pensions to former presidential members of the Australian Industrial Relations Commission or their spouses under the *Judges Pension Act 1968* drawn down from the Attorney-General's Department.